



insights for the life of your business™

MAS 90 MAS 200

Client/Server

REPORTS

The Accounts Receivable module features powerful cash management capabilities and multiple key reports including:

- Accounts Receivable Analysis
- Aged Invoice Report
- Customer Invoices
- Cash Expectation Report
- Cash Receipts Journal
- Customer Edit Register
- Customer Listing
- Customer Mailing Labels
- Customer Masterfile Audit Report
- Customer Memos
- Customer Sales Analysis
- Customer Statements
- Daily Transaction Register
- Finance Charge Journal
- General Ledger Posting Recap
- Gross Profit Journal
- Invoice History Printing
- Invoice History Report
- Monthly Cash Receipts Report
- Monthly Sales Report
- Repetitive Invoice Listing
- Sales Analysis by Salesperson
- Sales Journal
- Sales Tax Report
- Salesperson Commission Report
- Trial Balance
- Tax Journal Detail Report
- Tax Journal Summary Report

BUSINESS ALERTS

Business Alerts is an additional module that monitors your MAS 90 database and can send e-mail notifications to appropriate staff, customers or vendors based on specific business events. Predefined Accounts Receivable alerts included are:

- Customer Notification of New Invoices
- Customers with No Activity in the Past 30 Days
- Past Due Receivables Over \$1,000
- New Customer Welcome
- Customer Credit Limit Change
- Customer Account on Hold



ACCOUNTS RECEIVABLE

Invoice Number	Trm	Invoice Date	Due Date	Trans Date	Transaction Amount	Discount Amount	Invoice Balance
0000191	INV	05/31/03	06/30/03	05/31/03	2,416.25	.00	.00
	PMT	Chk No:100257		05/31/03	2,416.25	.00	.00
0100041	INV	05/31/03	06/30/03	05/31/03	38.20	.00	38.20
0100048	INV	05/30/03	06/29/03	05/30/03	130.00	.00	130.00
0000169	INV	05/29/03	06/28/03	05/29/03	2,416.25	.00	.00
	C/M	Refine:020086		05/31/03	179.30	.00	.00
	PMT	Chk No:100257		05/31/03	2,236.95	.00	.00
0100011	INV	05/28/03	06/27/03	05/28/03	265.86	.00	.00
	PMT	Chk No:100257		05/31/03	265.86	.00	.00
0100012	INV	05/28/03	06/27/03	05/28/03	666.53	.00	.00
	PMT	Chk No:100257		05/31/03	666.53	.00	.00
0100009	INV	05/23/03	06/22/03	05/23/03	2,002.54	.00	.00
	PMT	Chk No:100257		05/31/03	2,002.54	.00	.00
0100042	INV	05/21/03	06/20/03	05/21/03	864.25	.00	.00

Balance	Current	30 Days	60 Days	90 Days	120 Days
5,732.36	.00	.00	.00	3,248.06	2,483.50

A Simple, Flexible, Powerful Solution

The MAS 90 and MAS 200 Accounts Receivable module quickly and easily accumulates and presents the information you need for effective cash management in an intuitive format. The straightforward implementation and ease of use streamlines daily accounts receivable activities for optimum efficiency, and the flexible design allows you to turn views and options on or off, to suit your requirements.

Powerful, yet simple to use, Accounts Receivable presents information in the familiar Windows graphical format. It smoothly integrates with Microsoft Office to easily generate personalized customer communications.

Full Featured for Maximum Business Insights

Accounts Receivable tracks receivables, plans cash flow and provides extensive information and reporting features to give you vital business insights to plan for the future. The powerful invoicing function allows you to prepare invoices and billings from within the system, and automatically prepares customer statements on demand.

The multiple features of the Accounts Receivable module allow divisional accounting, use of multiple bank accounts, audit trails, the ability to add new customers and codes "on the fly," automatic processing of repetitive billing, statement printing on standard or custom forms, advanced sales tax support, extensive reporting, and more.

A comprehensive standalone module, MAS 90 and MAS 200 Accounts Receivable also integrates with the General Ledger, Sales Order, Inventory Management, Job Cost, Bank Reconciliation, e-Business Manager and Custom Office modules. And, of course, Best's award-winning customer and technical support teams back all of the products.

continued on reverse



MAS 90 and MAS 200 Accounts Receivable

"MAS 90 has been a terrific time saver for us. We're easily saving 90 percent of the time previously spent on data entry."

*Dina Moyers, Controller
Kasco*

FEATURES:

Best Software's extensive product line offers a progressive series of modules and hundreds of industry-specific add-ons. Our integrated accounting, e-business, customer relationships management (CRM), distribution and manufacturing software helps you transform data into the business insights your organization needs to prosper. The MAS 90 and MAS 200 Accounts Receivable module gives you the data and reporting ability to make sound business decisions for the future, by efficiently managing cash flow today.

Divisional Accounting	Divisional accounting allows you to assign a separate accounts receivable general ledger account to the receivables for each division. All reports can provide divisional subtotals.
Cash Expectation Report	Forecast future cash receipts using three user-defined aging categories, and forecast requirements based upon the average-days-to-pay information for individual customers.
Advanced Sales Tax	Canadian GST/PST, tax schedules for multiple jurisdictions, and tax-on-tax calculations are all part of this feature.
Multiple Credit Cards	Store multiple credit cards per vendor including cardholder name and billing address. Storing this information for each credit card allows you to take advantage of AVS (Address Verification Service) and potentially reduce credit card processing charges.
Balance-Forward or Open-Item Customers	Process all accounts receivable on a balance-forward or open-item basis, and assign the open-item or balance-forward method to individual customers.
International Address Capability	Customer masterfiles include three address lines to handle international numbers: country code, international postal codes and an expanded telephone number field.
Credit Card Processing for Cash Receipts	Posting of credit card payments can be done with or without the CCP module. When the CCP module is integrated, functionality is further enhanced through automated authorizations and integration with credit card settlement reports.
Customer Delete/Renumber/Merge	Automatically delete, renumber or merge customer numbers without having to manually renumber or merge customer information.
Invoice Entry	Automatically calculates due dates, discount due dates, discount amounts and commission amounts for invoice entries. Use sales codes to obtain price and cost-of-goods-sold information. Enter unlimited sales codes, miscellaneous charges and comment lines for each invoice.
Repetitive Invoice Processing	Automatically process repetitive billing such as membership fees, maintenance contracts and rent.
Invoice History Printing	Prints history invoices for customer numbers, invoice numbers and invoice dates. Reprint Accounts Receivable, Job Cost and Sales Order invoices separately or all at once using the same form code, or print only unpaid invoices for open-item customers. Reprint individual invoices from the drill-down screen in invoice history.
Cash Receipts Processing	Automatically applies cash receipts against the oldest invoices or against specific invoices. It allows you to post miscellaneous cash receipts directly against general ledger accounts and process any prepayments against invoices not yet recorded.
Statement Printing	Print statements for a billing cycle (e.g., monthly or quarterly) on standard or custom forms for all customers or for a specific group of customers. You can also print statements based upon a minimum balance. Statements can be faxed directly from within MAS 90 or MAS 200, either individually or in batches.
Customer Masterfile Audit	This feature provides an audit trail of changes made to the Accounts Receivable customer masterfile. Use the Customer Masterfile Audit Report to review any changes, deletions or additions to the customer masterfile.
Cash Receipts	Process credit payments.